



# **ENROLMENT AGREEMENT**

This enrolment agreement sets out the responsibilities of the student, parents or carers and the school staff about the education of students enrolled at Caloundra Primary School.

## **Responsibility of student to:**

- attend school regularly, on time, ready to learn and take part in school activities
- act at all times with respect and show tolerance towards other students and staff
- work hard and comply with requests or directions from the teacher and principal
- abide by school rules, meet homework requirements and wear school's uniform
- respect the school environment

## **Responsibility of parents to:**

- attend open evenings for parents
- let the school know if there are any problems that may affect my child's ability to learn
- inform school of reason for any absence
- treat school staff with respect and tolerance
- support the authority and discipline of the school enabling my child to achieve maturity, self discipline and self control
- abide by school's policy regarding access to school grounds before, during and after school hours

## **Responsibility of school to:**

- develop each individual student's talent as fully as possible
- inform parents and carers regularly about how their children are progressing
- inform students, parents and carers about what the teachers aim to teach the students each term
- teach effectively and to set the highest standard in work and behaviour
- take reasonable steps to ensure the safety, happiness and self-confidence of all students
- be open and welcoming at all reasonable times and offer opportunities for parents and carers to become involved in the school community
- clearly articulate the school's expectations regarding the responsible behaviour plan for students and the school's dress code policy
- ensure that the parent is aware of the school's record-keeping policy including the creation of a transfer note should the student enrol at another school
- set, mark and monitor homework regularly in keeping with the school's homework policy
- contact parents and carers as soon as is possible if the school is concerned about the child's school work, behaviour, attendance or punctuality
- deal with complaints in an open, fair and transparent manner
- consult with parents on any major issues affecting students
- treat students and parents with respect and tolerance

## **CALOUNDRA STATE PRIMARY SCHOOL**

I accept the rules and regulations of the CALOUNDRA PRIMARY SCHOOL as stated in the school policies, procedures and documents that have been provided to me as follows:

- I/we have read the Responsible Behaviour Plan for Students
- I/we have been given a copy of the above Plan
- I/we have received a copy of the Student Dress Code
- I/we have read the Homework Policy that forms part of the Prospectus
- I/we have Student usage of internet, intranet and extranet
- I/we have read the Absences policy that form part of the Prospectus
- I/we have received a copy of the "Making a Complaint" document
- I we have signed the Parent Notice for Religious Instruction in School Hours
- I we have read the Appropriate Use of Mobile Telephones policy that forms part of the Prospectus
- I/we have received a copy of the School Prospectus

### **Media Permission**

- I/we have signed and returned the Consent Form to use copyright material, image, recording, name or personal information
- I/we have signed and returned the Consent Schedule for consent to use copyright material, image, recording, name or personal information
- I/we do not give permission for the use of my child's or children's photograph and name/s to be printed in written school promotional material.

### **Fundraising Permission**

I agree to sell raffle tickets for the P&C Association as part of any fundraising activities and I understand that the Caloundra P&C Association do not condone door-to-door canvassing by students.

Yes

No

I acknowledge that information about the school's current programs and services has been explained to me.

.....  
Parent/Carer Signature

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For Caloundra Primary School